

Health Select Committee Work Programme – 2009/10

Health Select Committee – 9 th June 2009				
Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
Swine Flu Update	NHS Brent will update the committee on the steps it's taking to prepare for a possible swine flu pandemic in the UK. The Committee should take this opportunity to question officers on the preparations and make recommendations if they have concerns.	The committee agreed to consider this issue again later in the year if the situation deteriorated and a flu pandemic was declared.	Andrew Davies to liaise with PCT staff as necessary.	To be confirmed, depending on events in coming months.
Local Area Agreement Targets – month reporting	The Committee has asked to consider progress against the health related Local Area Agreement targets on a 6 monthly basis. The next scheduled time to do this is in June 2009.	Agreed to bring back a further report in six months time. The committee also want to keep looking at smoking cessation data and information on adults participating in sport even though these are no longer LAA targets.	Rebecca Fogarty / Jim Connelly	9 th December 2009
Improving access to GPs in Brent	This item has been placed on the work programme so that the committee can follow up the access to GPs issues, previously considered in October 2008. NHS Brent has produced an action plan that is being implemented across the borough. The committee should follow up progress on this work.	The committee has asked to see the results of the annual patient satisfaction survey in October 2009.	Jo Ohlson	20 th October 2009
Health West London	The Committee has been concerned about	Report noted. Will follow up later in	Fiona Wise	To be

hospital NHS Trust financial Position	the financial standing of the North West London NHS Hospitals Trust financial position. There have been two issues of concern – the ability of the trust to break even and plans to make savings requirements in 2009/10. Members have asked to receive regular updates from the trust in order to monitor this and consider the impact of the financial difficulties on services and patients.	the year. This issue will also be central when the committee is discussing the acute services review and the options for change.		confirmed.
SC Update	Update on the final outcome of the Stroke and Trauma Joint Overview and Scrutiny Committee.	Report noted. Final JOSOC report to be circulated to all members of the committee. Feedback from JCPCT will be provided in October.	Andrew Davies	20 th October 2009.
Children's Surgical Services	Update members on the commissioning of specialist children's surgical services and position regarding formal consultation.	The committee agreed that formal consultation on these proposals was not required.	Andrew Davies to inform NWL Collaborative Commissioning Group	Done – 10 th June 2009.
Health Select Committee Work Programme	The Health Select Committee needs to select its work programme for 2009/10 and will be presented with a report setting out items that could be included in the programme.	Work programme agreed, but will be on each Health Select Committee agenda for members to add or remove items.	Andrew Davies	To be included on each committee agenda.
Acute Services Review	Update paper from NHS Brent. Health Select is being asked to consider how it wishes to sign off the review by the end of June 2009.	A fuller discussion on options is to take place in July 2009. A meeting will be held beforehand to agree what information is required at the 15 th July committee meeting.	Andrew Davies	15 th July 2009

Health Select Committee – 15th July 2009				
Pre Meeting Planning		Post Meeting Actions		
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North West London Acute Services Provider Review	<p>The North West London Joint Committee of PCTs has set up a review of acute provider services in the sector. The local acute services review will feed into this wider review. The sector wide review will consider:</p> <ul style="list-style-type: none"> • The implementation of Healthcare for London - where proposals for major trauma and stroke have been launched, but with other changes to follow. • The plans PCTs have to base more care outside hospital by strengthening primary and community care provision. • The need for hospitals to have a secure financial, performance and strategic base, so that they can achieve Foundation Trust status. • Specific proposals on services at Central Middlesex and Northwick Park Hospital. <p>A discussion paper is to be released in July 2009, which the Health Select Committee should consider.</p>	<p>Update report considered. Outcome of acute services review to be reported to Health Select Committee members at Harrow Overview and Scrutiny Committee meeting on 28th July 2009.</p> <p>It was agreed by members that if necessary the chair and vice chair of the committee could sign off the consultation process for the review before next committee meeting on 20th October 2009.</p>	Mark Easton, NHS Brent. Andrew Davies to co-ordinate with PCT and Hospital Trust.	October 2009
North West London Acute	A collaborative commissioning group has been set up by PCTs in North West London	Report noted.		

Commissioning vehicle	to commission some acute services. The Health Select Committee will be presented with a report outlining the role and remit of this group and information on the services it is to commission in the sector. Complex surgical services for children is an example of a service that is being commissioned by the sector acute commissioning vehicle.			
North West London S Hospitals Trust – Patient Survey results	Results of the Care Quality Commission annual patients’ survey have been released and will be presented to the Health Select Committee for information and comment.	The committee has asked the hospital trust to present details and results of the “We Care” programme to a future meeting. The programme is being run to address some of the issues highlighted in the survey, such as treating patients with dignity and respect and trust and confidence in doctors. This has been scheduled for December 2009.	Fiona Wise, NWL Hospitals.	
Local Involvement Network Annual Report	It is a statutory requirement for the Brent LINK to present its annual report to an overview and scrutiny committee. This will be presented to the Health Select Committee at its meeting in July 2009.	Report noted.		
District Nurses Working	The committee has referred the issue of district nurses parking to the portfolio holder for highways and transportation and the Highways Committee and asked for a report back setting out how the issue might be resolved. This should be considered at the June meeting of the Health Select Committee.	Not considered – still to go to the Highways Committee.	Andrew Davies to chase.	

Health Select Committee – 20th October 2009				
Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
World Class Commissioning Strategy Plan Refresh	<p>NHS Brent will be reviewing its World Class Commissioning strategy plan in the light of revised funding projections from the Department of Health. The PCT is following a three stage process for this review:</p> <ul style="list-style-type: none"> • Submitting a case for change to the Department for Health by Sept 2009 • Looking at the implications for services of three possible funding settlements for NHS Brent • Submit final Commissioning Strategy Plan by December 2009 <p>The Committee will be updated on this work, including the impact of the different options the primary care trust is working on.</p>	Agreed to consider the plan again in December 2009 prior to its submission to NHS London.	Thirza Sawtell, NHS Brent	December 2009
Primary Care Strategy follow up from challenge session	<p>There were three specific issues relating to the Primary Care Strategy that members wanted to follow up following their challenge session in April 2009 –</p> <p>i). The five cluster plans for Brent to see</p>	Noted.		

	<p>how services will change to implement the strategy in each area of the borough.</p> <p>ii). The Investment Plan for the strategy. This should be in place by October 2009.</p> <p>iii). The plans for the polyclinic in Willesden. NHS Brent intends to tender for this service by October 2009.</p> <p>These issues will be picked up in the Commissioning Strategy Plan item.</p>			
Access Survey sults	<p>Results of the annual GP access survey will be presented to the committee to give members an indication of how satisfied members of the public are with GP access in the borough. The committee has taken a keen interest in GP access previously and so this will be a useful report which goes some way to seeing whether patients are satisfied with NHS Brent initiatives, such as extended hours which is now available in most practices.</p>	<p>The committee has asked to consider the results of the quarterly GP access surveys to assess the progress of the NHS Brent action plan to improve customer satisfaction in this area.</p>	<p>Thirza Sawtell, NHS Brent</p>	<p>February 2010</p>
oking Cessation	<p>This is a serious issue in Brent, given that PCT services were withdrawn during turnaround. Services have now been reinstated, but performance has been off target. The chair of the Health Select Committee has asked for smoking cessation information to be included on the agenda after seeing the provisional results for the 1st quarter of 2008/09:</p> <p>4 week quit – 105</p>	<p>To be considered quarterly. The committee will next look at this in February 2010.</p>	<p>Jim Connelly, NHS Brent</p>	<p>February 2010</p>

	13 week quit - 0			
ite Services view	Details on the consultation proposals, plus options for consultation to be presented to the committee. Consultation to be on inpatient paediatric services.	Full details on the paediatric service proposals, plus consultation to be presented to the committee in December 2009.	Mark Easton / Fiona Wise	December 2009
alth Inequalities	The Audit Commission has completed a report into Brent's Health Inequalities. This will be presented to the Health Select Committee for comments.	Report noted. The committee will include health inequalities issues on its agendas. The next stage of this project, to increase adult participation in sport will be reported in early 2010.	Cathy Tyson	March 2010.
ajor Trauma and roke Services – date on final report he Joint Overview d Scrutiny mmittee and isions from Joint mmittee of PCTs	The major trauma and stroke services consultation will be completed in May 2009 and the final decisions on the location and number of services will be taken by the Joint Committee of PCTs in July 2009. Health Select Committee considered the consultation in March 2009 and will be updated on the results of this work, including the number and location of Major Trauma Centres and Hyper Acute Stroke Units in August / September 2009.	Update on final JOSOC in December 2009.	Andrew Davies	December 2009.

Health Select Committee – 9th December 2009				
Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
Section 75 arrangements for the delivery of mental health services in Brent	The Committee has asked to be consulted on the proposals to extend the Section 75 agreements for the provision of mental health services in Brent. This is likely to come forward towards the end of 2009 and has been pencilled in for the December meeting of the committee.	Report noted. Report back to the committee prior to agreement of partnership arrangement by Executive.	Martin Cheeseman and David Dunkley	March 2010
Local Area Agreement Targets	The committee agreed in June 2009 to continue to monitor the LAA targets on a six monthly basis. The committee will only consider indicators that have an impact on health and well being.	Report noted. Request for information on MEND childhood obesity programme at February committee meeting. The committee has asked for information on what the programme does and how obesity reduction is measured.	Thirza Sawtell	February 2010
Results of the “We Care” programme at North West London Hospitals Trust	As a result of issues raised by the 2008 Hospital Trust Inpatient Survey, NWL Hospitals has commissioned a piece of work called “We Care”, which is aimed at giving patients views to hospital staff, through video interviews with members of the public and use of real time patient feedback. The Committee has asked to see the results of this work and learn about the impact that it has had on the staff who work at the trust.	Report noted. The committee will consider the results of the NWL Hospitals In Patient Survey in late summer / autumn 2010.	Fiona Wise and Elizabeth Robb	September 2010
S Brent Strategic	This follows on from the discussion had by	Report noted. Request for an update	Thirza Sawtell	February 2010

Commissioning Strategy Plan	the committee in October 2009 on the strategic commissioning intentions of NHS Brent. The committee will be given an opportunity to consider the plan prior to submission to NHS London.	on plans for GP services in Kingsbury in February 2010.		
Paediatric Services Review – Paediatric Service Proposals	The committee will be presented with the consultation proposals and preferred service options for paediatric services, provided in Brent at Central Middlesex and Northwick Park Hospitals. The committee needs to agree the consultation proposal and consider how it will scrutinise and comment on the specific issues affecting services in the borough.	The committee agreed to hold a special meeting on 7 th January 2010 to consider the plans for the consultation on paediatric services and the proposed service model. Harrow Scrutiny councillors will be invited to attend this meeting.		

Health Select Committee – 7th January 2010

Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
Paediatric Services Review – Paediatric Service Proposals	The committee will be presented with the consultation proposals and preferred service options for paediatric services, provided in Brent at Central Middlesex and Northwick Park Hospitals. The committee needs to agree the consultation proposal and consider how it will scrutinise and comment on the specific issues affecting services in the borough.			

Health Select Committee – 17th February 2010				
Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
Childhood Obesity	<p>This issue came out of discussions on the local area agreement in June 2009. Members are concerned about the levels of childhood obesity in the borough. Thought needs to be given about how they want to approach this issue to make best use of committee time.</p> <p>A report on the MEND Childhood Obesity Programme was also requested at the committee in December 2009 - The committee has asked for information on what the programme does and how obesity reduction is measured.</p>	<p>The committee agreed to:</p> <ul style="list-style-type: none"> Refer the issue of fast food outlets and their proximity to schools to the council's planning department to see how they are addressing this issue. A response has been requested for the committee in March 2010. Consider the obesity strategy, which is currently being developed, at a meeting in the summer of 2010. 	<p>Andrew Davies to liaise with Planning.</p> <p>Melanie O'Brien to present the obesity strategy.</p>	<p>March 2010</p> <p>September 2010</p>
Access – quarterly survey results	The committee has asked to see regular access satisfaction results because of the decline in performance shown in the latest annual access survey. These will be presented on a quarterly basis.	The committee agreed to keep this item on the agenda quarterly, to monitor actions aimed at improving access and patient satisfaction. The committee has also asked that a task group scope is drafted, as a possible review topic for 2010/11.	Andrew Davies	June 2010
Smoking Cessation performance	The committee has requested that performance information on smoking	The committee agreed to leave this issue in the work programme, to look	Susan Hearn, Smoking	September 2010

monitoring	cessation in Brent is presented each quarter because of concerns about this service, and whether targets for the year will be met.	at performance on a 6 monthly basis.	Cessation Manager	
ccess to Health es Task Group – month follow up	The committee should follow up the access to health sites task group later this year in line with good practice on the completion of task groups.	<p>The committee has agreed to:</p> <ul style="list-style-type: none"> • Write to TfL expressing their disappointment that they did not attend the meeting. • Lobby TfL with regard to step free access at Northwick Park Station, especially in the light of plans for acute hospital services in NWL. • Lobby with regard to the lack of progress in securing greater bus provision from south Brent / Wembley to Northwick Park Hospital. <p>The committee has asked for written progress update in 6 months time, based on the task group recommendation themes.</p>	Andrew Davies to coordinate	August 2010
gsbury GP vices	Update requested on plans for GP services in Kingsbury at last meeting. The committee was interested in proposals for the development of a new health centre in the area. Plans were to be in place by Feb 2010.	The committee has asked to see the timetable for the plans for Stag Lane. Jo Ohlson agreed to provide this.	Jo Ohlson	February 2010
paediatric Services consultation	Request for an update on the consultation on paediatric services in Brent and Harrow, following discussion at special meeting in January 2010.	Report noted. HSC will provide consultation response at committee meeting in March 2010.	Andrew Davies	March 2010

Health Select Committee – 24th March 2010				
Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
immunisation Task group	Childhood immunisation has been selected as the next Health Select Committee task group. The task group findings and report will be presented to the committee in October 2009.			
Acute Services review consultation response	The committee is to sign off the response to the consultation on paediatric services provided by North West London NHS Hospitals Trust.			
North West London Sector Integrated Strategic Plan	The chair of the committee has asked for this plan to be put on the agenda so that members can be updated on the plans for acute services in the NWL sector.			
Planning policy on fast food outlets located close to schools.	Requested by the committee following discussion on childhood obesity at the meeting in February 2010. Members are concerned that action is taken to limit the number of fast food takeaways located close to schools (especially secondary schools). Members want to know how the planning department can address this issue and whether there are examples of best practice that it can learn from.			
Mede House	Proposals for service changes at the day			

	service at Belvedere House will be presented to the committee at the request of the chair, Councillor Leaman.			
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Items to be carried forward to 2010/11

The following items were included in the Health Select Committee Work Programme for 2009/10 and will be carried forward to 2010/11.

Proposed Item	Issue for Health Select Committee
Primary Care Strategy – implementation of Strategy – consultations as and when they arise	NHS Brent will confirm its Primary Care Strategy in spring/summer 2009. Implementation of the strategy will follow on from this and could result in service changes that will be of interest to members, not least the polyclinic development at Willesden Centre for Health and Care. Issues arising from the implementation of the strategy will be brought to the Health Select Committee as and when they arise.
NWL Hospitals Trust In Patient Survey Results	The committee has considered the results of this survey each year, as well as the “We Care” patient experience programme. Members will be able to scrutinise progress on improving the patient experience at the hospital trusts.
North West London NHS Hospitals Quality Account	Opportunity to comment on and prepare a statement on NWL Hospitals Quality Account, which is to become a statutory requirement, published in June each year.
Obesity Strategy	The committee wants to look at the Obesity Strategy in the summer of 2010, prior to its approval in order to see how obesity in Brent is to be addressed. This follows on from previous reports considering childhood obesity in Brent and the MEND programme.
Smoking Cessation	The committee wants to keep track of this issue and will receive regular service updates. The next is scheduled for September 2010.
Access to health services for	Final report of the task group, for committee endorsement once it is available.

ople with learning disabilities	
ction 75 partnership angements for mental health vices	Report back to the committee in June 2010 on progress.
blic Health Annual Report	NHS Brent will present details of the Annual Public Health Report for the committee to consider and comment on.